

Articles for The Norwegian Folk Art and Craft Association (Norges Husflidslag)

§ 1 Objective

The Norwegian Folk Art and Craft Association (Norges Husflidslag) is a national organization that works to culturally, socially and economically promote excellence in Norwegian folk art and craft.

§ 2 Activities

The objectives of The Norwegian Folk Art and Craft Association are achieved by:

- 2.1 Training and education
- 2.2 Consulting and advising
- 2.3 Public information through journals, newspapers and other media
- 2.4 Exhibitions, demonstrations, pattern service and competitions
- 2.5 Scholarships
- 2.6 Promoting production and sale of high quality modern folk art and craft
- 2.7 Contributing to cooperation within the organization and otherwise to promote folk art and craft

§ 3 Members

Members of The Norwegian Folk Art and Craft Association may include:

3.1 Individual members organized in both local and regional divisions of The Norwegian Folk Art and Craft Association

The membership categories are: Primary members, Honorary Members, Household Members, Child and Youth Members

3.1.1 Primary member - member over 26 years.

3.1.2 Household member - member living with the primary member.

3.1.3 Children and youth member under 26 years.

3.2 Juried craftsmen that can be organized in craftsmen's division.

3.3 Husfliden Folk art and craft stores approved by the Executive Board of The Norwegian Folk Art and Craft Association.

3.4 Direct membership without voting rights: Organizations and businesses, schools, museums and such that want to support Norwegian Folk Art and Craft Association-

3.5 All members of Norwegian Folk Art and Craft Association shall have the opportunity to influence on the work of the organization. A member has fully rights in the organization from the age of 14 years. Members without voting rights ought to have available arenas for participation

§ 4 Selection of representatives

4.1 Selection of representatives to the General Assembly:

4.1.1 Each county association are entitled to send up to 3 representatives to the General Assembly. One of these representatives have to be the chairperson of the regional division

The other representatives are selected at the annual meeting of the regional division

4.1.2 Folk art and craft stores can send 1 representative.

4.1.3 Craftsmen organized in regional divisions can meet with 1 representative from each regional division.

4.1.4 All selection of representatives and their substitutes must be reported to the Norwegian Folk Art and Craft Association no later than 1 - one - month before the General Assembly, unless other notice is provided.

§ 5 The General Assembly

5.1 The General Assembly is the highest authority of the Norwegian Folk Art and Craft Association. The General Assembly is held every second year. The Executive Board appoint the date and place of the General Assembly .

5.2 Invitation to attend the General Assembly must be advertised in written form at least 2 – two - months prior to the meeting. Agenda, annual report and year-end financial statement with necessary documents shall be distributed at least 1 - one - month prior to the meeting.

5.3 The General Assembly is attended by representatives listed in § 4.

5.4 At the General Assembly all approved and attending representative has 1 – one - vote.

5.5 Executive Board members have the right to vote even if they are not selected as representatives, **except** on matters relating to the assessment of their own conduct in the Executive Board.

5.6 If circumstances allow, the Executive Board may allow observers access to the General Assembly with comment and proposal rights, but without voting rights.

5.7 The General Assembly may, for certain matters, decide to close the meeting.

5.8 An extraordinary General Assembly may be held by decision of the Executive Board or on written request of at least 6 regional divisions, for a particular specified issue, and no later than 3 months after the request has been raised. The representatives chosen for the previous ordinary General Assembly participate in the extraordinary General Assembly.

§ 6 Agenda for the General Assembly

6.1 The Executive Board appoint the agenda for the General Assembly. It shall include:

6.1.1 Election of meeting chairperson, substitute meeting chairperson, 2 meeting secretaries and 2 representatives to verify the minutes

6.1.2 Election of 3 members to the Power of Attorney committee

6.1.3 Election of at least 4 vote counters

6.1.4 Recommendation from the Power of Attorney committee

6.1.5 Annual report

6.1.6 Year-end financial statement audited by state-authorized public accountant

6.1.7 Adult education activity report

6.1.8 Budget and activity plan for the next two-year period.

6.1.9 Determination of membership fees in accordance with §14

6.1.10 Election of Executive Board chairperson and personal substitute

6.1.11 Election of Executive Board members and substitutes in accordance with §8.

6.1.12 Election of committees in accordance with §13

6.1.13 Election of auditor

6.1.14 Election of election committee.

4 members elected for 4 years at a time. In the first election, 2 members will be elected for a period of 2 years only. Given a tied vote, the leader has a double vote.

6.1.15 The General Assembly determines compensation for elected representatives in the organization.

6.2 Submission of proposals for the General Assembly:

6.2.1 Amendments to the Articles of Association must be sent to the Executive Board no later than 1st of August in the year prior to the General Assembly.

6.2.2 Other matters requested to be raised at the General Assembly must be sent to the Executive Board by the deadline set by the Executive Board, usually 3 months before the meeting. In very special cases, the Executive Board may accept proposals submitted at a later date.

6.3 Only proposals that members have received within the deadline for information can be on the agenda at the General Assembly.

§ 7 Elections

7.1 All members of The Norwegian Folk Art and Craft Association are entitled to hold elected positions in the organization. Executive Board Chairperson and Executive Board members cannot be re-elected after functioning for a continuous period of 6 years. An Executive Board chairperson or board member can first be re-elected to an Executive Board position after an absence of at least two years from the Executive Board. To hold an elected position in the organization, membership in the organization is required.

7.2 Written ballots are cast to elect Executive Board chairman, board members and substitutes. In the situation of only a single candidate for the various positions, the General Assembly may opt to determine the election by acclamation. If at least one person requests a written ballot, the vote must be written.

7.3 In order to be elected, a candidate must have achieved more than half of the ballots cast. A blank vote counts as a vote. If no candidate achieves a majority in the first vote, a re-election will be held between the two candidates with the most votes. In the event of a tie vote, the outcome of the election is decided by sortition.

§ 8 Executive Board composition

8.1 The Executive Board consists of a chairperson and 6 board members.

8.2 One of the board members and a personal substitute is elected by the employees of The Norwegian Folk Art and Craft Association. Employees submit suggestions for election of this board member.

8.3 In the election of the other board members, the Election Committee shall submit a recommendation in accordance with the instructions for the election committee adopted by the General Assembly.

8.4 3 Substitutes are chosen in numbered order.

8.5 The chairperson is elected by the General Assembly for a term of 2 years.

8.6 Board members are elected by the General Assembly for a terms of 2 years. Substitutes are elected for terms of 2 years.

8.7 The Executive Board elects a vice chairman.

§ 9 Duties of the Executive Board

9.1 The Executive Board shall chair the work of Norwegian Folk Art and Craft Association in accordance with the statutes and resolutions passed in the General Assembly.

9.2 The chairperson schedules a meeting of the Executive Board as they deem necessary or when required by 3 board members. When a board member cannot attend a board meeting, the secretariat should be notified so that a substitute member can be summoned.

9.2.1 Minutes from each meeting of the Executive Board are recorded and subsequently approved by the board members that attended the meeting.

9.3 The Chairperson represents Norwegian Folk Art and Craft Association externally.

9.4 The Executive Board employs the CEO and editor of the journal *Norsk Husflid*.

- 9.5 The Executive Board prepares position descriptions and instructions for the CEO and editor.
- 9.6 The Executive Board ensures that satisfactory bookkeeping and auditing for the operation of The Norwegian Folk Art and Craft Association are performed.
- 9.7 The Executive Board develops budget proposals and activity plans for approval in the General Assembly. The Executive Board is responsible for the use of any government funds, endowments and foundation funds.
- 9.8 The Executive Board prepares proposals and recommends decisions for resolutions in the General Assembly.
- 9.9 The Executive Board makes awards and distinctions for The Norwegian Folk Art and Craft Association in accordance with current statutes.
- 9.10 The Executive Board can pass valid resolutions when at least the chairperson, or in his/her place the vice chairperson, and 3 of the other board members meet and agree.
- 9.11 If an Executive Board decision is not unanimous, each of the board members may require their voting to be recorded in the minutes.
- 9.12 Minutes of Executive Board meetings are sent to board members and their substitutes, the regional divisions of The Norwegian Folk Art and Craft Association, craftsmen's division and Husfliden Folk Art and Craft stores.

§ 10 Executive Committee

- 10.1 The Executive Board may set up a Executive Committee consisting of a chairperson and two of the board members.
- 10.2 The Executive Committee prepares proposals for presentation and decisions by the entire Executive Board.
- 10.3 The Executive Committee can pass resolutions on matters that require immediate action before a meeting of the Executive Board can be held.
- 10.4 The Executive Committee can make decisions when the chairperson and one of the members agree.
- 10.5 Notification of a resolution passed in the Executive Committee should be sent immediately to the other board members.

§ 11 Administration

- 11.1 The CEO is responsible for the daily work of Norwegian Folk Art and Craft Association, for archives and the association's assets.
- 11.2 The Administration works according to guidelines set by the Executive Board.

§ 12 Adult education

- 12.1 The Norwegian Folk Art and Craft Association is a member of the Study Association for Culture and Tradition (Studieforbundet kultur og tradisjon).
- 12.2 Educational activity can take place under the auspices of The Norwegian Folk Art and Craft Association, the regional divisions of The Norwegian Folk Art and Craft Association, craftsmen's division and associated associations.
- 12.3 The Norwegian Folk Art and Craft Association must comply with the rules on adult education from the Norwegian Ministry of Education and Research.
- 12.4 The Norwegian Folk Art and Craft Association is responsible for ensuring that its members:
- 12.4.1 receives information as soon as possible about changes of rules and regulations for adult education.

- 12.4.2 arrange educational activities in accordance with applicable rules and instructions,
- 12.4.3 submits reports and financial statements according to specified deadlines.
- 12.5 The Executive Board is responsible for adult education and for submitting necessary consultants and office staff.

§ 13 Standing and ad-hoc committees

- 13.1 The Norwegian Folk Art and Craft Association can have standing and/or ad-hoc committees with 3 to 5 members.
- 13.2 Standing committee members are elected at the General Assembly for work areas defined by the Executive Board.
- 13.3 The Executive Board may appoint ad-hoc committees for special tasks.
- 13.4 In the selecting of committee members, consideration must be given to the ease with which the respective members can meet.
- 13.5 Committees follow guidelines approved by the General Assembly.

§ 14 Membership fees

- 14.1 The members of the local divisions pay a membership fee directly to The Norwegian Folk Art and Craft Association. The membership fee includes a subscription to the journal *Norsk Husflid* and membership in The Norwegian Folk Art and Craft Association, the county divisions and the local divisions. Household members do not pay a subscription for *Norsk Husflid*. The county and local divisions' share of the membership fee is distributed according to the rules and deadlines adopted in the General Assembly of The Norwegian Folk Art and Craft Association.
- 14.2 Organizations, companies, schools, museums and the others pay a membership fee quota on the basis of rules adopted in the General Assembly of The Norwegian Folk Art and Craft Association.
- 14.3 Craftsmen pay a membership fee on the basis of rules adopted in the General Assembly of The Norwegian Folk Art and Craft Association.
- 14.4 Husfliden Folk Art and Craft stores pay a membership fee according to volume of sales based on the most recent financial statement and calculated according to rules adopted in the General Assembly of The Norwegian Folk Art and Craft Association.

§ 15 Arbitration

- 15.1 Disputes between The Norwegian Folk Art and Craft Association and a member/members are settled by arbitration.
- 15.2 Each of the parties appoints a member of the arbitration committee. The third member, who is also the leader of the arbitration committee, is appointed by The Royal Norwegian Society for Development (Det Kgl. Selskap for Norges Vel).
- 15.3 If one of the parties fails to appoint his arbitrator within 14 days after the party concerned has been notified, The Royal Norwegian Society for Development (Det Kgl. Selskap for Norges Vel) shall appoint an arbitrator for this party.

§ 16 Articles of Association amendments

- 16.1.1 Amendments to the Articles of Association can only be handled in an ordinary General Assembly.
- 16.2. A decision to amend the Articles of Association requires a 2/3 majority.
- 16.3 Proposals for amendments to the Articles of Association must be sent to the Executive Board by specified deadlines, §6.2.1.

16.4 The Executive Board shall send all proposals regarding amendments to Articles of Association to the members in good time before their year-end meetings - no later than 1. December in the year preceding a year in which a General Assembly is scheduled.

§ 17 Dissolution

17.1 A resolution to dissolve can only be passed the association at a regular General Assembly. A valid resolution requires a 3/4 majority.

17.2 Upon dissolution, the assets and rights of the team will be transferred to the The Royal Norwegian Society for Development (Det Kgl. Selskap for Norges Vel) for the promotion of folk art and craft.

§ 18 In force

These Articles of Association shall come into force as of June 2016.